



SUBSTITUTE TEACHER  
APPLICATION

PLEASE PRINT CLEARLY

Indicate how you wish to be addressed in any correspondence: \_\_\_ Mr. \_\_\_ Mrs. \_\_\_ Ms. \_\_\_ Miss

Name \_\_\_\_\_  
Last First Middle

Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_  
Day Month Year

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Teacher Certification (Include copies of transcripts and teaching certificates)

Certificate held in State \_\_\_\_\_

Valid Until \_\_\_\_\_

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Education (Include copies of transcripts)

Diploma,  
Degree \_\_\_\_\_  
Institution Attended \_\_\_\_\_ # of Years Completed \_\_\_\_\_ Dates Attended \_\_\_\_\_ or  
Certificate \_\_\_\_\_

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Work Experience (include substitute teaching, working with children outside of the classroom and paid employment)

Please attach a current resume

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Present or Last Employer	Address	Phone Number
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Starting Date	Leaving Date
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Reason for leaving	Supervisor's Name & Title
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Describe the work you did:

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Present or Last Employer	Address	Phone Number
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Starting Date	Leaving Date
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Reason for leaving	Supervisor's Name & Title
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Describe the work you did:

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Present or Last Employer	Address	Phone Number
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Starting Date	Leaving Date
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Reason for leaving	Supervisor's Name & Title
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Describe the work you did:

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Teaching Preference: Indicate the level you would prefer to teach by checking the appropriate space.

\_\_\_ Early Childhood \_\_\_ 5-Year-Old Kindergarten \_\_\_ Primary 1-3 \_\_\_ Intermediate 4-8

Do you have any areas of expertise? \_\_\_\_\_

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References

Name _____	Name _____
Title _____	Title _____
Email _____	Email _____
Phone Number _____	Phone Number _____

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Pastor's Information

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

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DECLARATION

I certify that the contents of this application are accurate in every respect. I acknowledge that misrepresentation may lead to rejection of my application or cancellation of this application. I understand that the primary focus of Community Christian School is religious in nature.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please check documents you have submitted

Copy of Valid Teaching Certificate	_____
Current Resume	_____
Consent for Disclosure of Criminal Background Check	_____
Application	_____