



## FINANCIAL ASSISTANCE GUIDELINES & POLICY

### **Financial Aid Objective:**

It is the goal of Community Christian School to award financial assistance to families that are aligned with our Mission and Vision, who have a heart for Christian education and whose students are in good standing with the school. There must be evidence of a demonstrated need. This program is designed to assist families that experiencing a financial hardship. Financial assistance is awarded based upon a family's need and the availability of funds.

### **Criteria for Consideration:**

1. The basic responsibility for financing a student's education rests with the family, but a limited amount of Financial Aid is awarded each year.
2. An application for FACTS must be filed online, with the appropriate fee paid. All information will be kept confidential. All aspects of the financial aid process for your family are confidential. Any information provided to the CCS Bookkeeper or School Board is handled in confidence, and we require that financial aid awards to your family remain confidential between you and the school. CCS operates the financial assistance program on principles of confidentiality, concern for the family, good stewardship of resources, and fiscal responsibility. Families are expected to keep awards confidential.
3. Applicants must pay any outstanding tuition balance IN FULL for an application to be considered. Family tuition payment history will be reviewed each year.
4. Financial Aid is not automatically renewable or guaranteed; families must apply each year.
5. Financial Aid will not exceed 50% of the annual tuition the first year requested. Additional years **will generally be reduced**. Any exception to the policy will require special written consideration by the family and approval by the CCS School Board.
6. A returning family must have completed the re-enrollment process, including paying the \$100 non-refundable registration fee.
7. Parents are required to notify the school if financial conditions improve during the year and will be expected to pay more toward their children's tuition so additional families may be helped.
8. Every question on the FACTS Grant and Assistance must be completely answered and requested documents sent to FACTS in order to be considered by the committee.  
**Incomplete applications will not be processed.** Falsification of information will disqualify applicants for financial assistance, including a situation where all sources are not reported.
9. CCS requires all applicants to pay their tuition by **ACH**. ACH form must be on file with CCS Bookkeeper prior to August 1.

*Non-discrimination policy: CCS does not discriminate on the basis of race, color, national or ethnic origin in the administration of its student admissions policies, educational policies, financial assistance or scholarship programs, athletic programs or other school-administered programs.*

## **Financial Aid Application**

(Return this completed form to the CCS Office)

Parent Name(s) \_\_\_\_\_

Child Name(s) \_\_\_\_\_

Is this a first-time application with CCS? Yes \_\_\_\_\_ No \_\_\_\_\_

If you have received Financial Aid from CCS in the past, please list the year and aid received.

YEAR	Amount of AID

We regularly use SCRIP? Yes No How much is your average monthly SCRIP credit? \_\_\_\_\_

If not using, why not? \_\_\_\_\_

We participate in:  Refer-A-Friend  Jog-a-thon  Fall/Spring Conferences  
 Fall/Spring Society Meetings  Auction  4<sup>th</sup> of July Golf Tournament

### **Applications & Deadlines**

Current families seeking financial aid must complete the online Financial Aid Application at [www.online.factsmgt.com/signin/410B5](http://www.online.factsmgt.com/signin/410B5). To ensure confidentiality FACTS Grant and Aid Assessment, a third party, conducts our financial need analysis. The School Board uses the analysis to determine awards.

**FACTS Opens: March 1, 2022**

**FACTS Closes: July 31, 2022**

### **Financial Aid Recipient Expectations:**

1. Students must maintain passing grades in all subjects.
2. Students are required to attend school regularly. Grades and attendance will be reviewed during the school year and families will be notified of students who are not in compliance.
3. Family/Students must be involved and supportive throughout the years as evidenced by the following:
  - Attend Parent/Society meetings and Conferences
  - Participate & contribute to fundraising efforts of CCS
4. Supportive of school programs and policies  
Behavior/attitude problems that result in school discipline may lead to withdrawal of the tuition assistance awarded the remainder of the year.
5. Parents are STRONGLY encouraged to use the SCRIP program. Families who consistently use SCRIP have reduced their tuition bill from \$150 - \$1,800 per year.

