

**Community Christian School
Financial Assistance Guidelines & Policy**

OBJECTIVES:

Financial Aid Objective:

It is the goal of Community Christian School to award financial assistance to families that are philosophically aligned with our Mission and Vision, who have a heart for Christian education and whose students are in good standing with the school. There must be evidence of a demonstrated need. This program is designed to assist families that experiencing a financial hardship, and who need *short-term* financial assistance. Financial assistance is awarded based upon a family's ability to pay as well as the availability of funds CCS has to distribute.

Criteria for Consideration:

1. The basic responsibility for financing a student's education rests with the family, but a limited amount of Financial Aid is awarded each year.
2. An application for FACTS must be filed online, with the appropriate fee paid. All information will be kept confidential. All aspects of the financial aid process for your family are confidential. Any information provided to the Financial Administrator or School Board is handled in confidence, and we require that financial aid awards to your family remain confidential between you and the school. CCS operates the financial assistance program on principles of confidentiality, concern for the family, good stewardship of resources, and fiscal responsibility. Families are expected to keep awards confidential.
3. Applicants must pay any outstanding tuition balance **IN FULL** in order for an application to be considered. Family tuition payment history will be reviewed each year.
4. Financial Aid is not automatically renewable or guaranteed; families must apply each school year.
5. As a general rule, Financial Aid will not exceed 50% of the annual tuition the first year requested. Additional years *will generally be reduced*. Any exception to the policy will require special written consideration by the family and approval by the CCS School Board.
6. A returning family must have completed the re-enrollment process, including paying the \$75 non-refundable registration fee.
7. Parents are required to notify the school if financial conditions improve during the year and will be expected to pay more toward their children's tuition so additional families may be helped.
8. Every question on the FACTS Grant and Assistance must be completely answered and requested documents sent to FACTS in order to be considered by the committee. **Incomplete applications will not be processed.** Falsification of information will disqualify applicants for financial assistance, including a situation where all sources are not reported.
9. CCS requires all applicants to pay their tuition by **ACH**. ACH form must be on file with CCS Financial Administrator prior to August 1.

Non-discrimination policy: CCS does not discriminate on the basis of race, color, national or ethnic origin in the administration of its student admissions policies, educational policies, financial Assistance or scholarship programs, athletic programs or other school-administered programs.

Parent Financial Aid Application for Community Christian School

Return this completed form to the CCS office

Parent Name(s) _____ Child Name (s) _____

Is this a first time application with CCS? Yes: _____ No: _____

We have received Financial Aid from CCS in the past year(s). How many years? _____
Amount(s) received? _____

We regularly use SCRIP? _____ If not, why? _____

We have participated in: Parent meeting (Sept) Fall/Spring Conferences Fall/Spring Society Meetings
 Jog-a-thon Auction 4th of July Golf Tournament

On a separate sheet of paper, please state the specific reason(s) you are applying for assistance, including why Christian education is important to you and why you believe CCS is the best school for your child(ren). (This question is also found on the FACTS website on the application page.)

Applications & Deadlines

All families seeking financial aid must complete the online Financial Aid Application at www.online.factsmgt.com. To ensure confidentiality FACTS Grant and Aid Assessment, a third party, conducts financial need analysis for CCS. The School Board uses the analysis provided as a tool to determine awards.

FACTS Opens: March 1, 2021

FACTS Closes: June 1, 2021

Financial Aid Recipient Expectations:

1. Students must maintain passing grades in all subjects.
2. Students are required to attend school regularly. Grades and attendance will be reviewed during the school year and families will be notified of students who are not in compliance.
3. Family/Students must be involved and supportive throughout the years as evidenced by the following:
 - Attend Parent/Society meetings and conferences
 - Participate & Contribute to fundraising efforts of CCS
4. Supportive of school programs and policies
Behavior/attitude problems that result in school discipline may lead to withdrawal of the tuition assistance awarded the remainder of the year.
5. Parents are STRONGLY encouraged to use the SCRIP program. Families who consistently use SCRIP have reduced their tuition bill from \$150 - \$1,800 per year, depending on their personal effort.

We/I understand that a request does not guarantee financial assistance. We understand that Financial Assistance is primarily funded Partners in Education program. Monies in the Partners in Education Fund vary from year to year. Please indicate the amount of assistance you are requesting this year. \$ _____

By my signature below, I/we affirm that I/we understand the conditions under which our application for financial assistance is being reviewed. The financial aid guidelines have been fully explained and I/we agree to support and abide by these guidelines.

Parent or Applicant Signature

Parent or Applicant Print Name

Date

Parent or Applicant Signature

Parent or Applicant Print Name

Date