

**CUSTODIAL
ARRANGEMENT**



Divorced and separated families are realities of contemporary life, which affect the school’s responsibilities to its students. The following guidelines have been adopted to assist the school in situations where the non-custodial parent wishes to become involved in school-related activities of a child, or wishes to have contact with or take custody of the child while the child is at school.

1. Ordinarily, the school will not resist or interfere with a non-custodial parent’s involvement in school-related affairs unless the school is presented with a court order, or comparable legal document, which restricts such involvement or access. The school will not otherwise “choose sides” between parents.
2. A non-custodial parent may NOT take custody of a child or remove the child from school premises, unless the non-custodial or custodial parent presents either a written court order, or a written authorization signed by the custodial parent, which permits such custody.
3. If the actions of a parent(s), custodial or non-custodial, become disruptive to the operations of the school, the school has the right to restrict access by such parents(s) and to take other reasonably necessary action.

These guidelines will be applied in order to further the mission of the school and to look at the best interests of its students. Thank you for your cooperation concerning this delicate matter.

We ask that you please fill out the information on the following page and return to CCS as soon as possible. If changes to this information occur, it is your responsibility to inform CCS of the new arrangements.

Thank you for your prompt response.

Mrs. Amy Banks,
Principal

Student(s) Name: _____ Grade(s) _____
 Custodian/Guardian Name _____
 Relationship to student _____

IF NECESSARY, PLEASE ATTACH A COPY OF THE COURT-ORDERED CUSTODIAL DOCUMENT

Legal Custodial Arrangements:

Other information or concerns of which CCS should be made aware:
